

## **MINUTES RIVERDALE CITY COUNCIL SPECIAL MEETING**

Tuesday December 13, 2016

Mayor Paddock opened a special session of the Riverdale City Council at 6:00 p.m. on Tuesday, December 13, 2016.

### **Roll Call:**

Present: Halsey, Channon, Seaberg, and Hupp. Absent: Littrel. Also present: Harry Pelton, Montie Gauss, Dean Hiles, Richard Wells, JoAnn Welch, David Welch, Teri Stickler, Steve Townsend, and Tom Dalton.

### **AGENDA:**

Halsey moved, seconded by Seaberg to approve the agenda by adding Public Communications. All ayes, motion carried.

### **PUBLIC COMMUNICATIONS TO THE COUNCIL:**

1. Dean Hiles stated his concern in Ordinance 41A.07 in that there is no consideration for sheds.
2. Richard Wells suggested the City not let the developer take advantage of the City regarding developers' responsibility for infrastructure [roads, sewers, etc. and including the turn lane off State Street] so City does not incur any extra expenses.

### **OLD BUSINESS:**

1. Moved by Halsey, seconded by Seaberg to approve the 2nd Reading of Ordinance 2016-201 An Ordinance Amending The Zoning Ordinance Of the City Of Riverdale, Iowa, By Adding Article IV-A "R-1A" Single Family Residential District Regulations.  
Roll call: Channon aye, Halsey aye, Hupp aye, Seaberg aye. All ayes, motion carried.
2. Moved by Halsey, seconded by Channon to approve the 3<sup>rd</sup> and Final Reading Of Ordinance 2016-201 An Ordinance Amending The Zoning Ordinance Of The City Of Riverdale, Iowa, By Adding Article IV-A "R-1A" Single Family Residential District Regulations. Roll call: Seaberg aye, Hupp aye, Halsey aye, Channon aye. All ayes, motion carried.
3. Moved by Halsey, seconded by Hupp to contact the IDOT to check on payment responsibility and cost regarding the Valley Drive Water and Ice Issue and allow Mayor to follow-up now with a temporary fix and a with a permanent fix next spring The Mayor stated the leak is an Iowa American Water Company leak on the hill and is a safety issue. All ayes, motion carried.
4. Seaberg moved, seconded by Halsey to approve the 2017 Appointments. All ayes, motion carried.

### **2017 Appointments**

Mayor Pro Tem:  
City Clerk & Treasurer:  
Assistant City Clerk & Assistant Treasurer:  
Administrative Assistant  
City Attorney:  
Fire Chief:  
Planning & Zoning Inspector:  
Board of Adjustments Chair:  
Planning & Zoning Chair:  
Maintenance:

Cheryl Channon  
Paula McIntosh  
Mary Frances Blevins  
Scharlott Blevins  
Steven Hunter  
Floyd Bruns  
Lou Wren  
Dean Hiles  
  
George Miller

**Administrator of Public Records:**

Responsible for the keeping of City records and the implementation Iowa code Chapter 22, Examination of Public Records

**Paula McIntosh/Mary Frances Blevins****Research & Grants****Scharlott Blevins****Infrastructure:**

Maintain and improve Riverdale infrastructure including: Street Repairs, Storm and Sanitary Sewer Repairs

**Dean Halsey/Doug Littrel/George Seaberg****Contracted Support Services:**

Seek bids or contract renewals for services including but not limited to: Solid Waste Collection, Snow Plowing, Salt Purchase and Mowing

**Cheryl Channon/ Linda Hupp****Safety:**

Assess safety needs, recommend changes affecting safety to City Council Coordinate City's needs with: Fire Chief, Scott County Sheriff, or other public entity

**Dean Halsey/George Seaberg****Parks:**

Oversee maintenance and improve Riverdale parks and public property including: Needs assessment and recommend changes to City Council

**Dean Halsey/Linda Hupp****NPDES Management:**

Responsible for compliance with the National Pollutant Discharge Elimination System, Arrange for and monitor water quality testing and street cleaning

**Doug Littrel/George Miller/MSA Engineering****Budget & Finance:****Clerk/**

Develop and prepare the annual budget

Develop a Long term financial plan, review CIP and Comprehensive plan

**Cheryl Channon/Linda Hupp/Fire Chief/ City****Mayor****Plan and Zone Commission: 5 year terms**

Chair:

Nancy Ulrich 12-31-17

Craig Clark 12-31-17

Mark Griswold 12-31-2020

Gloria Gierke 12-31-2020

Jenny Staub 12-31-2021

**Board of Adjustment Members: 5 year terms**

Dean Hiles - Chairman 12-31-20

Shanon Musal - Vice Chairman 12-31-2020

Sally Stewart - Secretary 12-31-18

Mike Mangle 12-31-21

Athena Smith 12-31-21

**Fire Department Officers: 1 year terms**

Chief

1<sup>st</sup> Assistant Chief

2<sup>nd</sup> Assistant Chief

Captain

Captain

Lieutenant

Lieutenant

President

Vice President

Floyd Bruns

Chris Bernard

Brian Ballard

George Miller

Randy Bowers

John Clausen

Rodney Fink

Philip Bowers

Jake Harkey

Motion by Halsey, seconded by Hupp to adjourn the meeting at 6:28 p.m. All ayes, motion carried.

Attested By:

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**Sonya Paddock, Mayor**

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**Scharlott Blevins, Administrative Assistant**